

Class Syllabus: The Family History Guide

RootsTech 2016

Sat. Feb. 6, 2016, 11 a.m.



www.thefhguide.com

Purpose

The Family History Guide is a **free** website that serves as a Learning, Resource, and Training center for anyone interested in family history.

It has these basic goals:

- Help more people get involved in family history and stay involved
- Accelerate progress by providing Projects, Goals, and Choices in an easy-to-use learning framework
- Provide high-quality training materials for use in classes, presentations, and coaching.

Access

The Family History Guide can be accessed at www.thefhguide.com and on Facebook at [TheFamilyHistoryGuide](https://www.facebook.com/TheFamilyHistoryGuide). Email addresses are info@thefhguide.com and thefhguide@gmail.com



Get Started

1. On the Home page, click the Get Started link.

2. Choose one of these topics in the top menu:

[About The FHG](#) [FAQs](#) [Computer Basics](#) [FH Basics](#) [About the Projects](#) [Project Resources](#)



About the Family History Guide

"Here are some of the unique features you'll find on the site:

- * Over 400 Goals for learning, supported by nearly 800 flexible Choices
- * Step-by-step instructions to make learning easier
- * Links to over 1,000 videos and articles from FamilySearch, Ancestry, and more
- * Quick-links to search records from multiple sources
- * Project Tracker sheets and Classroom materials for self-study or group instruction"

[About The FHG](#) [FAQs](#) [Computer Basics](#) [FH Basics](#) [About the Projects](#) [Project Resources](#)



Computer Basics

Computer Skills

- [Getting to Know Your Computer](#)
- [Learn Computer Basics, Part 1 \(40:57\)](#)
- [Basic Computing Skills \(41:36\)](#)
- [Mouse Skills](#)
- [Glossary of Computer Terms](#)
- [Learn Windows 8 in 8 Minutes \(8:12\)](#)
- [Windows 10 Demo \(17:52\)](#)
- [Apple.com, Mac Basics](#)
- [Learn the Mac in Under an Hour \(53:26\)](#)

[About The FHG](#) [FAQs](#) [Computer Basics](#) [FH Basics](#) [About the Projects](#) [Project Resources](#)



Family History Basics

Family History Terms and Concepts

- [Glossary of FamilySearch Terms](#)
- [Genealogy.com Glossary](#)
- [Genealogy Abbreviations and Acronyms](#)

Guidelines for Beginners

- [10 Common-Sense Rules](#) by Janet Reakes
- [Beginner's Page](#) by Conrad Mercer
- [How to Get Started: Q & A \(30:00\)](#) by BYU-TV, Questions
- [Family History Myths Dispelled \(24:10\)](#) by Ancestry

FamilySearch

- [Getting Started on FamilySearch](#)
- [Creating a FamilySearch.org account and Signing In \(0](#)
- [Changing FamilySearch.org Account Settings \(4:31\)](#)
- [Quick Start to Create a Family Tree, if your tree has th \(FamilySearch\)](#)
- [Explore Your Family Tree \(FamilySearch - 1:46\)](#)

FamilySearch Partner Access

- [Free LDS Access to Ancestry, Findmypast, MyHeritage.](#)
- [A Closer Look at FamilySearch Partners \(62:58\)](#)


Project 1: Family Tree

1. In Get Started, click Project 1: Family Tree.

Here are the 7 Projects:

1: Family Tree 2: Memories 3: Desc. / Ord. 4: Discover 5: Indexing 6: Help 7: Tech

2. Click Goal 1 to open up Choices and Steps.




Goals

Goal 1: Navigate FamilySearch® Family Tree to see your direct-line ancestors.

Choices:

▶ A. Log in to FamilySearch and move around the Family Tree screen.

Note: If you do not have a free FamilySearch account, read [this article](#) for instructions.




1. Go to www.familysearch.org and click Sign In near the upper-right corner of the window.
2. Type your username and password and click Sign In. If you have forgotten your username or password, click the username or password link for help. For help with registering for an account or recovering a password, read [this article](#).

3. Open FamilySearch in a separate browser window and follow the steps above to try it out.

* In all 7 Projects, each Goal works the same way – click to open or close it, and try the Choices & Steps.

Resources

Click an article or video icon to open its link:

7.  This article is also a good review of Landscape features.

FamilySearch Family Tree

Go to www.familysearch.org and click on the Family Tree link at the top, near the center of the screen. Sign in with your LDS Account User Name and Password. You will appear in the main position.

1. There are four views of the tree available. The "Landscape" view is shown.
2. Click the other three icons to see the other views.
3. Click "Tree" drop down arrow to view the pedigree with the individual in the history list in the main position.
4. Click "Person" drop down arrow to view the details page for an individual in the history list.
5. Click "Find" to find an ancestor by name or ID number.
6. Click "Lists" to view list of those in your watch list.
7. Click "What's New" for recent changes in FamilySearch.
8. Click "Memories" to add Photos, Stories, Documents, Audio clips, People (View those added by You, Tree or All).
9. Click "Search" to search the Records, Genealogies, Catalog, Books or the Wiki available on FamilySearch.org.
10. Click "Indexing" for information on FamilySearch Indexing.
11. Click "Temple" to view your temple ordination reservations.
12. Click the "Show" drop down to see what the icons represent. Select/selected which to show.
13. Selecting "Portraits" will include a photo (if available) in the couple box and "Marriages" provides marriage information. (Both are selected in this example.)
14. The "v" indicates multiple spouses or multiple parents. It is a decision point. Click to open the list and choose which lineage to display.
15. Click the "v Children" to see a list of the couple's children.
16. Click a right pointing arrow to expand the tree. Click a left pointing arrow to collapse it. Expanding on a different line will collapse the other expanded one.

Project 4: Country & Ethnic Menu

Just below Project 4: Discover you can open a drop-down menu for over 40 countries, arranged by continent, plus 5 Ethnic groups. Each page has its own Goals and Choices, similar to other Projects. Here are the available countries and groups:

United States, Canada / England, Ireland, Scotland, Wales / Denmark, Finland, Norway, Sweden / Austria, Czech Republic, Germany, Lithuania, Poland, Switzerland, Ukraine / Belgium, France, Greece, Italy, Netherlands, Portugal, Spain / Australia, China, India, Indonesia, Japan, New Zealand, Philippines, South Korea / Argentina, Brazil, Chile, Colombia, Mexico, Peru / South Africa / African-American, Asian-American, Hispanic, Jewish, Native American

QUIKLinks

Country pages have links that provide instant access to record searches. These QUIKLinks are located in the left pane. Here's an example, from Project 4: U.S.

[Arizona](#) [A](#) [P](#) [H](#) [Arkansas](#) [A](#) [P](#) [H](#)
[California](#) [A](#) [P](#) [H](#) [Colorado](#) [A](#) [P](#) [H](#)

Each of these QUIKLinks takes you directly to a records search screen, so you don't have to navigate through program menus. The state name goes to FamilySearch; "A" goes to Ancestry; "P" goes to Findmypast; and "H" goes to MyHeritage.

Additional Features

- **Training** – free materials to help you build a highly successful program with The Family History Guide. Download presentations, classroom modules, & more.
- **Vault** – links to 100's of extra videos and articles
- **Tracker** – worksheet for each Project that helps you track your resources and accomplishments
- **Topics** – alphabetized list of linked topics in The Family History Guide for quick access
- **Social Media** – links to the Facebook and Blogger pages for The Family History Guide
- **Contact** – info@thefhguide.com; thefhguide@gmail.com
- **Promo Videos & Quotes** – see what others are saying about The Family History Guide